Approved For Release 2004/07/16 - CNA-RDF-78-03090A000100200003-5

OFFICE OF TRAINING

SPECIAL BULLETIN Number 2-62

TO: Training Officers of DDI, DDP and DDS

15 January 1962 / 1994 / 1995

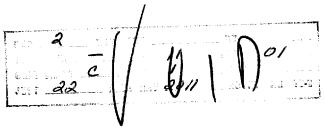
TUTORS NEEDED IN SPANISH

The Language and Area School of the Office of Training urgently needs tutors in Spanish because of the steadily increasing demand for training in that language. Employees are asked to submit names of dependents who have native or high competency in spoken Spanish and who are interested in giving part-time tutorial instruction in this special training effort. There is an established hourly fee for the work, and each tutor will enter into a contract based on that fee. LAS will provide the necessary training and guidance for candidates with no prior teaching experience. Instruction will take place either at Arlington Towers or in the homes of the tutors.

The tutorial program has been in existence almost two years. During 1961 a total of 44 tutors participated in the program. Although the immediate requirement is for tutors in Spanish, the turnover rate among tutors has been considerable and LAS has a continuing interest in receiving names of wives or other dependents who have the required proficiency in other foreign languages and who have an interest in part-time tutorial work.

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LAS requests that interested persons phone 2206 Arlington Towers, extension 2873.



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